



THE VICTORY SCHOLARSHIP PROGRAM

Application Guidelines

All applications are due by Wednesday May 1st at 5 pm EST.

We encourage you to take the time to read through this guide as it has many important details pertaining to the scholarship application & process.

Before beginning an application, please review the additional items that are required to submit your application.

- 1.) **Financial Information:** Past two years of W2's or other proof of full household income (disability statement, SSI statements, military benefits or disability designated trusts).
- 2.) **Letter of need** for the service being requested from your care provider **OR a personalized product quote** from reputable vendors for the product being requested.
- 3.) A **Character reference:** This is a letter that needs to be written from a non-family member (examples could be a PT/OT, teacher, coach, peer, etc) that addresses your personal drive as an individual and a need for a scholarship.
- 4.) A **photograph** of the person applying for a scholarship.

Eligibility

- Applicants must be a United States citizen who currently resides in the United States.
- The product or services requested must also be located in the United States.
- The applicant must have a mobility disability that was caused by an injury or diagnosis
- If you have received a scholarship from Victoria's Victory Foundation in the past six months, you are not eligible to reapply at this time.

Types of Scholarships

In the Spring 2024 cycle, we are accepting applications for the following types of scholarships:

- Care Services
- Mobility Equipment & Services that assist with everyday needs and improving quality of life (i.e wheelchairs, standers, wheelchair attachments, shower chairs, etc)

- Home/Vehicle Modifications

This cycle, we will not consider applications for

- Recreational equipment (i.e basketball wheelchair, handcycle, etc)
- Activity based training hours
- Medical costs
- Housing costs
- iPad/laptops
- Handicap accessible vehicles
- Travel costs associated with your request
- Reimbursement of products or services already purchased
- Service Dogs

Rules

1. Late applications will not be accepted. You will receive a confirmation email once your application has been submitted. If you do not receive an email, your application has not been successfully submitted.
2. **We DO NOT pay funds directly to an individual or reimburse for products/services already obtained.** VVF handles all transactions directly with the vendor. Funds are never disbursed directly to the individual. Therefore, **please make sure you are very detailed and specific in your application regarding the equipment you are applying for & ensuring you are submitting a quote from a vendor(s) that you would like to receive the product from.** Requesting to change the vendor who you receive the product from or making changes to the product quote after you have been approved for a scholarship may result in a potential revoking of your scholarship or a request to re-submit the application in a future cycle. Please take the time to carefully consider the product specification and vendor you are submitting as a part of your application.
3. The application must be completed by the individual seeking assistance, a family member or a direct caregiver.
4. During the review cycle, the Scholarship Committee may reach out via email to ask additional questions regarding your application. Failure to respond to these questions in the time specified will result in your application being considered null & void.
5. We do not cover travel costs associated with your scholarship request (i.e, hotel, airfare, meals, etc.)
6. Do not reach out to ask about the status of your application. You will be notified after the committee's review cycle.
7. Candidates must possess a positive, can-do attitude to be considered for funding.
8. An application is NOT a guarantee of funding.

Please note: grants awarded typically range between \$3,000 - \$6,000.

Instructions

The entire application process is completed through our online portal where you will create an account. This will allow you to save your progress and come back to the application if you wish. Please note, you will not be able to submit the application until all questions are answered & required documents uploaded. Once the cycle has closed on May 1st at 5pm EST, you will not be able to submit the application.

Once you create an account, there are two versions of the application to choose from:

- 1.) Product (i.e. wheelchair, hand controls for a vehicle, etc.)
- 2.) Service (i.e. personal care hours, etc.)

It is very important to select the correct application for your specific request, as the questions are different.

Application

Part 1: Qualifications

Please answer the questions truthfully. If you do not qualify at this time, please don't continue with the application as it will not be reviewed by our committee.

Part 2: Applicant Information

In this part of the application, there will be general questions about the applicant, such as name, age, contact information, social media, etc.

Part 3: Injury Information

This section will ask the applicant questions regarding their injury or diagnosis. The more detailed you can be, the better the committee can understand your need for a Victory Scholarship. If you have a spinal cord injury, please include a detailed level of your injury.

Part 4: Services OR Product Needed

This section includes questions about the type of scholarship you are applying for. **Please make sure be very specific when listing the total amount you are requesting.** If you are requesting a

scholarship for a partial amount, please note that. If not, the committee will be confused when you submit a quote for a different amount.

At the end of this section, you will be asked to upload either the letter of need OR the product quote. File types allowed: PDF, Docx or Doc.

Part 5: Supplemental Information

This section of the application asks questions specific to your need for a scholarship, as well as any funding you have received in the past. This section is where the committee can really get to know you as an applicant. The more details you provide, the better the committee can get to know you as an applicant and understand your need for a victory scholarship.

At the end of this section, you will be asked to upload the character reference. This is a letter that should be written by a non-family member, examples could be a PT/OT, teacher, coach, peer, etc. This letter should address your personal drive as an individual and demonstrate the need for a scholarship, as well as how a Victory Scholarship would impact your day-to-day life. File types allowed: PDF, Docx or Doc.

Part 6: Hospital or Medical Care Information

This section will ask you to provide some details regarding your hospital stay (when applicable).

Part 7: Physician/Rehabilitation Information

This section will ask you to provide some details regarding your physician and any rehab sessions you are currently attending (when applicable).

Part 8: Financial Information

This section includes questions about your **total household income** and source(s) of income. Please make sure you are very thorough when completing this section, as we require TOTAL household income to be included.

At the end of this section, you will be required to submit your past two W-2's or other financial documents. **Please redact all social security numbers from any documents you are uploading.** File types allowed: PDF, Docx or Doc.

Part 9: Military Service (if applicable)

Please complete this section if the applicant or the applicant has an immediate family member who has served in the military.

Part 10: Miscellaneous Information

This section asks a few additional questions, such as if you have previously applied for a Victory Scholarship.

At the end of this section, you will be asked to submit a photo of the person applying for a scholarship. File types allowed: PDF, Docx or Doc.

Final Step

The final step of the application process is to check the boxes acknowledging you understand the terms of the application process. Please read through these carefully.

Once you have completed the wavier and click submit, you will receive a confirmation email. **If you do not receive an email, your application was not submitted.** Please go back and make sure all questions have been answered, as you will not be able to submit the application until you do so.

Review Process

During the review cycle, the Scholarship Committee may reach out via email to ask additional questions regarding your application. Failure to respond to these questions in the time specified will result in your application being considered null & void.

You will be notified of the status of your application by July 2024. Please do not reach out for a status update.

We look forward to reviewing your application!